

Application Procedures to host a lecture during the 2019 IAS Special Lecture Tour

- All IAS members are eligible to apply to host a lecture from the Special Lecture Tour.
- Applications can only be submitted through a subscribing IAS member's profile on the IAS website.
- Six different presentation topics are offered during the 2019 IAS Special Lecture Tour. Host institutions are required to make a first and second choice of Lecturer and state the preferred presentation topic. Only one presentation will be given. The full list of Lecturers and Presentation topics can be found https://www.sedimentologists.org/conferences/slt_2019
- Unfortunately, the IAS cannot guarantee that all applications to host IAS Special Lectures will be honoured. The schedules for the Special Lecture Tour will consider a number of factors, such as the Lecturer's availability, regional coverage, etc.
- The IAS will cover the travel expenses for the lecturer. The host institution is expected to cover the housing and daily living expenses of the guest lecturer.
- The deadline for applications is strictly the **15th December 2018**.

The following information is required in order to submit an application (<https://www.sedimentologists.org/profile/lectures>). Please make certain that you have all of this information to hand before starting the application process.

- Name and email address of contact at host institution
- Full name of the host institution
- First choice of Lecturer and presentation topic
- Second choice of Lecturer and presentation topic

- Preferred dates of presentation (please provide as many options as possible in order to enhance your chances of being selected to host an IAS Special Lecture)
- Expected number of students in attendance
- Expected skill-level of audience (undergraduate, postgraduate)
- Remarks or comments